

DIMPLE WELL INFANT
SCHOOL AND
NURSERY



PROSPECTUS

2023/24

This prospectus is an introduction to Dimple Well Infant School and Nursery. It gives general information and a brief outline of the management and organisation of the school. Additional information is available on the school website:
www.dimplewell.wakefield.sch.uk

In addition we would like to draw attention to the importance we attach to making our school a caring, concerned and welcoming community.

We value each individual and aim to ensure that all children realise their potential, and enjoy the sense of achievement in giving of their best within an inclusive environment.

We believe in a whole school approach and the need to work together as a team of staff, to foster the social, physical, intellectual, emotional, spiritual, aesthetic and cultural development of every child.

We believe in working in partnership with parents to support and encourage the progress and learning of every child.

We hope that the contents of this prospectus are helpful. However, please contact the school if there are any queries or you would like to arrange a visit.

Mrs H E Williams
Headteacher

THE GOVERNING BODY

Chair of the School Governors:

Dr J. Dye, who can be contacted through the school.

The Education Authority invites nominations from parents when a vacancy for a parent governor occurs, and elections follow.

Parent Governors: Mr R Grant
Mrs H Allsopp
Mr A Riley
Mrs M Fellows
Katie Hardwick

GENERAL INFORMATION

Dimple Well Infant School and Nursery is a modern six class school with a purpose built nursery attached. It is set in its own well cared-for grounds.

The school offers Nursery provision for its children and part-time places are available for children the term after their third birthday.

All applications for children to enter the school full-time during the school year must be made on an Admission Preference Form for consideration by the Corporate Director (Family Services). If your child is already attending our Lower Foundation Stage Unit part-time you will receive a form automatically.

- Estimated Number on Role: 180 plus 52 placed Nursery
- School Sessions: 8.40 a.m. to 12.15 p.m. 1.15 p.m. to 3.10 pm
- Classroom teaching time: 21.30 hours per week.
- Nursery Sessions: 8.45 a.m. to 11.45 a.m. 12.15 p.m. to 3.15 p.m.
- Nursery teaching time: 15 hours per week per session.

SCHOOL YEAR SEPTEMBER 2022 – JULY 2023

Local Authority Wakefield Metropolitan District Council
Family Services
County Hall
Bond Street
Wakefield
WF1 2QL

Corporate Director Ms Beate Wagner
(Children & Young People)

School Address: Dimple Well Infant School and Nursery
Healey Road
Ossett
WF5 8LB

Telephone: 01924 635033

THE AIMS OF THE SCHOOL

1. To provide a happy, secure, caring, healthy and inclusive environment where children are helped to realise their potential intellectually, physically, socially, emotionally, culturally, spiritually, and aesthetically.
2. To enable each child to understand through the life of the school that all people are equally valued and important irrespective of age, race, creed, or gender. The children will be encouraged to become role models for others.
3. To provide a rich and interesting curriculum and to relate learning where possible to real life situations and first hand experiences.
4. To teach basic knowledge and give practice in skills and reasoning which will prepare the child to live in a rapidly changing world where he/she will have to be adaptable and cope with sophisticated processes and techniques.
5. To provide a sound grounding in basic subjects in the belief that this gives a firm foundation for the future.
6. To stimulate interest, curiosity, wonder and imagination.
7. To develop a good self image, self motivation, confidence and independence, and the ability to understand and express emotions by working individually and as a team.
8. To establish that learning is exciting, rewarding, absorbing, and an enjoyable and positive experience, so encouraging an appetite for acquiring further knowledge, skills and experience, to promote lifelong learning.
9. To foster the child's awareness of the community in which he/she lives, and the wider world beyond.
10. To encourage the formation and continuation of a partnership between school and home and to actively involve parents in their child's education and in the life of the school.

CLASSES

In September 2022 the Key Stage 1 children (5-7 year olds) will be in four classes, two Year 2 and two Year 1. The classes will be staffed by three full-time permanent teachers and two job share permanent teachers. Each class has teaching assistant support.

There is also an Upper Foundation Stage Unit staffed by two full time permanent teachers, and relevant support staff. The Lower Foundation Stage Nursery Unit is staffed by a nursery teacher, two nursery nurses and relevant support staff.

The staff are as follows:

Headteacher	Mrs H. E. Williams
Assistant Headteacher	Mrs R. Robson
School Business Manager	Mrs S. Draper
Administrative Officer	Miss D. Lucas

Lower Foundation Stage (Nursery)

Teacher	Mrs L. Southwell
Nursery Nurse	Mrs P. Swain
Nursery Teaching Assistant	Miss C. Wood

Upper Foundation Stage Unit:

Class 1 Teacher	Mrs B. Poole
Higher Level Teaching Assistant (class 1 & 2)	Mrs H. Finney
Class 2 Teacher	Mrs J. Simmons
Teaching Assistant (class 1 & 2)	Mrs S. Teasdale
Class 3 Teacher - Year 1	Miss T. Goodall
Teaching Assistant	Miss S. Hemingway
Class 4 Teacher - Year 1	Mrs H. C. Broadley (P/T)
Class 4 Teacher - Year 1	Mrs L. E. Wilkinson (P/T)
Teaching Assistant	Mrs J. Goodsell
Class 5 Teacher - Year 2	Miss A. Morris
Teaching Assistant	Mrs S. Haley
Class 6 Teacher - Year 2	Mrs R. Robson
Higher Level Teaching Assistant	Mrs A. McCann
Music Teacher	Mrs J. Gamson (P/T)
Higher Level Teaching Assistant (works across school)	Mrs M. Whitley
Educational Support Assistant	Mrs T. Wood
Educational Support Assistant	Miss C. Wood
Educational Support Assistant	Mrs Y. McGarry
Educational Support Assistant	Mrs J. Harrop
Educational Support Assistant	Miss J. Wilson
Educational Support Assistant	Mrs D. O'Neill
Educational Support Assistant	Miss L. Blaymire
Educational Support Assistant	Mrs A. Bryant
School Cook	Mrs J. Bracewell
Caretaker	Mr B. Walker

THE CURRICULUM

The school aims to follow the National Curriculum in Key Stage 1 and the Foundation Stage Curriculum to provide a broadly based, balanced curriculum that gives the children every opportunity to develop their skills, attitudes and knowledge within an inclusive environment. All policy documentation is accessible on request or can be accessed via the school website.

PASTORAL CARE AND DISCIPLINE

Good behaviour is necessary for effective teaching and learning to take place. We believe that the standards set by the staff in the school are reflected in the children's attitudes. Much of our discipline is concerned firstly with personal relationships and secondly with care and respect for the environment we share.

We feel that all pupils should be learning to behave in a responsible manner, and should be taught that at all times there is a need to show consideration, courtesy and respect for other people, their feelings and belongings. There is a positive code of conduct within the school where behaviour is concerned, and children are supported in making good choices.

Sanctions are few however, it is important that we provide a firm, patient insistence on high standards, and that these expectations are transmitted to the children.

There are positive reward strategies in place that celebrate consistent good behaviour and small steps positive strategies for children where behaviour is a cause for concern.

ATTENDANCE

Government Legislation regarding pupil attendance requires schools to inform parents of the following:-

1. It is parents' responsibility to inform the school of the reason for a child's absence as soon as possible. We would therefore expect that parents contact us on the first day of absence. This contact can be by note, in person, email or telephone call. If notification is not received by 9.30 a.m. on the first day of absence, school will contact the parent.
2. Where absence is due to illness we would expect parents to inform us of the **nature of the illness** and the predicted date of return to school.
3. Morning school begins at 8.40 a.m. afternoon school at 1.15 p.m. Children arriving at or after 9.00 a.m. will receive a late mark in the register.
4. Family holidays during school term **will not be authorised. Notification of any known absence must be given in advance.** (Further information at the end of the document)
5. Leave for medical or dental appointments is authorised where confirmation has been received from the parent by note, in person, or telephone call.
Wherever possible these appointments should be made out of school time.

HEALTH AND WELFARE

Water Bottles

All children are only allowed water in their classrooms. Water bottles are purchased from school and are stored in trolleys. **Children should have SCHOOL water bottles in class every day.**

Routine checks

The school nurse makes regular visits to school and is always willing to offer practical advice to parents on health care. Hearing, sight and dental inspections are carried out routinely.

Medicines

If your child is taking medicine **prescribed by a doctor to be taken 4 times a day** we are permitted to administer that medicine only if you have given your written authorisation. We would also ask you to consider whether it is in your child's best interest for them to be in school in such circumstances, particularly when a course of treatment has only just begun.

Asthma

Parents with asthmatic children should inform the school, in writing, of their child's treatment needed whilst at school. It is parent's responsibility to check regularly the expiry date of their child's medication.

Safeguarding and Child Protection Procedures

Because of day-to-day involvement with children, schools are particularly well placed to observe outward signs of abuse, changes in behaviour or failure to develop. Parents should be aware, therefore, that where it appears to a member of school staff that a child may have been abused, the school is required, as part of the local Child Protection Procedures, to report their concern to Social Care Direct immediately.

Designated Safeguarding Leader – Mrs H E Williams,

Deputy Designated Safeguarding Leader – Mrs B Poole and Mrs R Robson

Designated Governor – Mrs H Allsopp

Social Care Direct – 0345 8 503 503

Safety

To comply with Safeguarding requirements, the gates at the front and rear of the school are locked every day at 9.10 am and opened at 3.00 pm.

SCHOOL DRESS

Uniform details

- i) Sweatshirts/Cardigans – royal blue
- ii) Polo shirts – gold
- iii) skirts/trousers/shorts – grey
- iv) dresses – blue/lemon checked/striped
- v) sensible black footwear

School uniform, (sweatshirts, cardigans and polo shirts) can be ordered through school, or you may prefer to make your own arrangements. **Items of clothing with the school logo can only be ordered through school.**

There is also a uniform of white t-shirt, black shorts, joggers/leggings and pumps (preferably with velcro fastening) for P.E. All clothing and footwear **must** be clearly named.

LUNCH TIMES

School Meals

At lunch time the hall becomes the dining room. School meals are cooked in our kitchen. The menus are carefully planned so as to be nourishing, well balanced and

attractive to the children. Encouraging the children to eat healthily is now a major consideration.

From September 2014, all infant school children have been eligible for a free school meal. Menus will be issued termly, and will always be on the school website.

Parents should pre-order their child's meals at <https://app.schoolgrid.co.uk> as this saves valuable teaching time in morning registration. Please speak to the office for your login credentials.

EDUCATIONAL VISITS

Visits to places outside school are a very important experience for the children and school makes a contribution towards the costs. In accordance with the policy of the Local Authority and school governing body on charging and remissions, although no charge is made for any education visit arranged during school hours, parents may be asked to make a voluntary contribution. No pupil will be excluded from the visit or treated differently according to whether or not any contribution has been made, however, should the shortfall be too great the visit will have to be cancelled.

All visits are organised taking into account our Health and Safety Policy and in conjunction with Local Authority Guidance, a risk assessment is undertaken for each visit and only coaches with individual seat belts are used.

PARENTAL INVOLVEMENT

We believe that it is in the best interests of the child for education in school not to become separated from home experiences and family relationships. Partnership between home and school is of importance to us and we hope we can genuinely co-operate and work together for the benefit of your child.

Keeping you informed

We aim to keep you informed about your child's progress and nursery/school activities by:

- a) Parent Hub - a free app available to download that keeps you up to date with what's going on at school. This will be the only way that you receive messages, pictures, letters, documents and newsletters, although general information will also be on the website.
- b) Regular newsletters containing a summary of current happenings and future events
- c) Curriculum Information Sheets will be sent out each half term. They will outline what your child will be learning and how you can support them at home
- d) Parent's Surgeries, will be held once a term offering the opportunity to hear about the methods used and taught in school
- e) Parent's Evenings, which are held in school at least twice a year, when you are invited to discuss your child's progress with the class teacher and Headteacher and share your child's work with them
- f) A written report from the class teacher at the end of the Summer Term
- g) Having an "Open Door" policy where parents are welcome to call in and see members of staff before or after nursery/school.
- h) School information is regularly updated on the website:
www.dimplewell.wakefield.sch.uk

If parents are concerned about any matter relating to their child they are urged to contact the child's teacher or the Headteacher. Parents wishing for any other information are invited to contact the school and make an appointment to see the child's teacher or the Headteacher.

SOUTHDALE JUNIOR SCHOOL

Liaison with Southdale Junior School is important to help the smooth transition of your child at the end of Key Stage 1 (age 7). Many strategies are in place that helps promote this transition.

All the information in this document was correct at the time of publication. However, unforeseen circumstances may result in changes being necessary.

Dimple Well Infant School & Nursery

SCHOOL TERMS FOR ACADEMIC YEAR 2023/2024

Autumn Term

School Opens Tuesday 5th September 2023
School Closes Friday 27th October 2023 for Half Term

School Re-opens Monday 6th November 2023
School Closes Friday 22nd December 2023 for Christmas Holidays

Spring Term

School Opens Monday 8th January 2024
School Closes Friday 9th February 2024 for Half Term

School Re-opens Monday 19th February 2024
School Closes Friday 22nd March 2024 for Easter Holidays

Summer Term

School Opens Monday 8th April 2024
School Closes Friday 24th May 2024 for Half Term

School Re-opens Monday 3rd June 2024
School Closes Friday 19th July 2024 for Summer Holidays

Inset Days and Other Holidays

School closed: Monday 4th September 2023
Friday 17th November 2023
Thursday 2nd May 2024
Friday 3rd May 2024
Monday 6th May 2024 - Bank Holiday
Monday 22nd July 2024