

# Dimple Well Infant School & Nursery

## Charging and Remissions Policy

Adopted:

Review date:

### 1. Admissions

There is no charge for admissions.

### 2. School meals

There is no charge for children who are entitled to free school meals or universal infant free school meals.

### 3. Activities that take place during school hours (this does not include the break in the middle of the school day)

There is no charge for activities during school hours with the exception of music tuition (**section 8**).

There is no charge for transport during school hours to school-organised activities.

**We may charge for:**

- books and materials that the parent wishes the child to keep (the cost will be made clear to the parents before charge)
- optional extras (**section 5**)
- music or vocal tuition (**section 8**).

### 4. Activities that take place outside of school hours (non-residential)

There is no charge for activities that take place outside of school hours when they are:

- part of the set curriculum, including sports matches against other schools
- part of the school's basic curriculum for religious education.

### Lunch time / After School Sport and Creative Activities

- The school offers additional activities after school and during lunch breaks. We reserve the right to make a small charge for these sessions.
- The school sometimes invites outside organisations to provide after school sports clubs after school. These organisations are responsible for setting their own charges and collecting money from parents.
- The total charge will not exceed the cost of providing the activity and no parent will be asked to subsidise others.

## **5. Music tuition within school hours**

Dimple Well Infant School & Nursery follows government legislation that states that all education provided during school hours must be free; however, music lessons are an exception to this rule. All children study music as part of the normal school curriculum. There is no charge for this.

**Charges will be made** if the teaching is **not** an essential part of either the National Curriculum

The school may charge for teaching requested by parents and delivered by specialist tutors given to either an individual pupil or groups of any appropriate size (provided that the size of the group is based on sound pedagogical principles) to play a musical instrument or to sing. The cost of these lessons may depend on the size and duration of the class as well as the type of instrument.

Dimple Well Infant School & Nursery is dedicated to ensuring equal opportunities for all pupils including access to specialised music tuition, therefore charges made for music tuition within school hours will be remitted for pupils on free school meals.

There is no charge for vocal or instrumental tuition for children in care. This includes instruments, music books and exam fees.

## **6. Damage to property and breakages**

Where school property has been wilfully or recklessly damaged by a student or parent the school may charge those responsible for some or all of the cost of repair or replacement.

Where property belonging to a third party has been damaged by a pupil, and the school has been charged, the school may charge some or all of the cost to those responsible.

Whether or not these charges will be made will be decided by the headteacher and will be dependent on the situation.

## **7. Remissions and concessions**

The school will give consideration to the remission of charges to parents or carers who receive (or have received) free school meals.

Parents who are eligible for the remission of charges will be dealt with confidentially.

The headteacher and chair of governors will authorise the remission of charges.

The school may choose to subsidise part or all of the payment of some charges for certain activities and pupils, and this will be determined by the governing body and headteacher.

## **8. Voluntary contributions**

The Governing Body may ask for voluntary contributions to the school for general funds and/or to fund activities that will enrich our pupils' education. The school will make a small subsidy when deciding

In any case where an activity cannot be afforded without voluntary funding, this will be made clear to the parents by the school. If the activity is cancelled all monies paid will be returned to parents.

There is no obligation for a parent or carer to make any contribution and the school will in no way pressure parents to make a contribution.

## 9. Inability or unwillingness to pay

Dimple Well Infant School & Nursery is committed to ensuring fair access and treatment of all pupils, and this means ensuring that no child is excluded from an activity because the parents or carers of that child are unwilling or unable to pay. If there is insufficient funding for an activity, then it will be cancelled.

The identity of the child or parents of the child who did not want to make the payment, or could not make the payment, will not be disclosed under any circumstances.

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### Signed by:

\_\_\_\_\_ **The chair of governors** **Date:** .....

\_\_\_\_\_ **Headteacher** **Date:** .....

\_\_\_\_\_ **School business manager** **Date:** .....

**This policy will be reviewed annually**

